



Westlake Board of Education

Board Notes from Monday, June 10, 2013, Work Session

DISTRICT VISION & MISSION STATEMENTS

The Westlake City School District will provide a dynamic, student-centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

We Educate for Excellence ... Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

PORTER PUBLIC LIBRARY TAX BUDGET HEARING

1. Andrew Mangels, director
2. Approved Westlake Porter Public Library 2014 tax budget

EXECUTIVE SESSION

1. Board adjourned to executive session to discuss negotiations.

SUPERINTENDENT'S REPORT & MASTER FACILITIES PLAN PHASE I REPORT

1. Graduation went very well at CSU.
2. It is the time of year we're nearing our Ohio Achievement Assessment scores back. We'll have a pretty good indication on Monday where we'll need to work to improve.
3. Saturday was a great day for the district in sponsoring Special Olympics. Kiwanis has co-sponsored that with us for four years.
4. We had our pupil services personnel work with families on Medicaid savings. We'll be reimbursed more than \$70,000.
5. State budget is continually being worked on. Senate version moving on. There is a fair chance the House won't concur with Senate changes, causing the need for a conference committee.

Hopeful speculation money will be added to the budget. As they increase the basic amount per student that amount doesn't impact us. We're on a fixed amount. As they increase the number it doesn't necessarily help us and may hurt us through vouchers. Growth of voucher proposals still there. It first began as families in poverty, but now looking at funding families at 400% above the poverty level.

6. We are looking at reducing the budget by \$1 million due to the spring levy failure. Proceeding in this manner to go along with fiscally responsible measures over the last 7 years to continue to operate as we do. Administrative, teaching, classified positions reduced. 19 positions eliminated and 1 greatly reduced. 9 positions are teaching positions that will impact programming and class size. Because of retirements we won't have to lay off on teacher end, but reducing positions. 12 of 19 positions will not be actual layoffs. Tonight you will be asked to approve layoff of 6 transportation staff members. Approval of transportation routes will reflect this. We eliminated a summer school principal position, secondary gifted coordinator (was paid through a grant), 3 elementary teaching, 1.5 special education, social studies, eliminate family and consumer science, physical education, art, teacher assistant, middle school supervisor. \$143,000 from operations side, technology, equipment, summer help for cleaning and supplies.
 - a. Nate Cross: At the last meeting, we talked about gauging the pulse of the community about the levy. I did not consider an online survey. It's very unscientific. Very important we hear from the voters, they spoke, we need to listen to them and we need to hear what they have to say. I don't believe we can act in totality until we hear from the voters.
 - b. Dr. Keenan: Ok, but I do you have feedback on the reductions. We're developing the budget to start July 1.
 - c. Tom Mays: we talked previously about getting near that \$1 million mark. Any time we eliminate or don't fill a position, it negatively impacts education and is not a great thing for us as a district. Only issue I have is with FCS or eliminating any course of study area.
 - d. Barb Leszynski: I think it's sad because it impacts someone.
 - e. Carol Winter: It's hard. We signed up to be protectors of educational opportunities for our kids going to public schools. These cuts impact programming. It's the right thing to do. The way you've done them has been balanced and you look at our mission and continuous improvement plan first does help us as a district.
 - f. Dr. Keenan: we tried to mirror the percent allocations in each area. Proportions in which we reduced mirror our master budget. I'll continue to proceed in that manner.
7. Levy feedback update: When we presented last month at the high school, we talked about a three-pronged approach. We have the online survey. You can't use it by itself. You get a general feel to see the themes of what's coming through to follow up with a phone survey. The recently passed bond issue colored their view of another tax issue. Expressed frustration with teacher salary and the Strongsville effect. There was some input about what's at stake with the levy and not fully understanding what was at stake, and how the public schools connect with different parts of the community. Part of that is communication in understanding what we do and how

we operate. They have started some in-depth interviews and using feedback to construct phone interview questions. Hope to put something on in November to be supported.

8. Dave Kocevar: Our 23 summer workers have worked 6 days at the high school, 98% of the high school is moved out into trailers. There are 12 53-foot trailers storing equipment that will go into the new high school. The balance of the items left are in the auction. That auction ends on June 12 around 11am. Seeing a lot more participation on the auction site and people are putting bids in on things. Any equipment not taken through the auction could go to scrap, re-sold later or demolished with the building. If something goes through this auction period and no one sees value, it will probably go for salvage or go down with the building.
9. 3 individuals will be interns at the Cleveland Clinic this summer.
10. Kyle Yu was in the Top 15 in the nation at the National Geography Bee.

DAVE PUFFER/CONSTRUCTION PROJECT UPDATE

1. High School: rotunda is nearing completion. Interior piers are up to the deck. Roof has been installed. Polished concrete staining patterns installed in the art wing. Exterior doors and windows being installed. Light fixtures going in. doing as much painting as we can. Casework being installed throughout the building. Gym wood floor being installed in the gym. Walk-in freezers and coolers installed. Finished up abatements in gym and locker rooms about done. Along Hilliard Boulevard is duct bank for utilities. That soil will be smoothed out. In the back excavating for the loading dock. Tree removal will begin this week necessitated by parking lot on the site. Moved a lot of furniture out, online surplus items. Working on grant from US Tennis Association with replacing tennis courts. Took 25 members of staff around June 5. Old high school will come down mid-July and tear down section by section starting with the main gym. Will look at August for parking lot work and need to get it done by November before the asphalt plants close.
2. Middle School: Polished concrete and staining done. Last remaining door showed up and building is secure. Touch up painting through the building. Gym floor totally complete. Casework, furniture, white boards, tack boards installed. Kitchen equipment totally connected. Security gates installed. Wood stage platform finished and stained. Student lockers numbered and locks are on. On building power rather than temporary power. Sidewalk and curb work being done. Fire alarm system operational. Building department compiling temporary certificate of occupancy. Continuing to monitor contractor leed certification. Tracking for silver certification. Took entire staff through the building last Friday and scheduled to do punch list on Thursday. Targeting July 30 for an open house for the community.
3. Dover Intermediate: will begin renovation work in early July.

TREASURER'S REPORT/RECOMMENDATIONS

- a. Established appropriations for Pat Fox Memorial Scholarship and Chad DiLillo Scholarship
- b. Issued then and now certificates
 - i. Naviance Inc.

- ii. Columbia Gas of Ohio
 - iii. ESC of Cuyahoga County
 - iv. MSB
- c. Authorized treasurer to advance funds from general fund to Innovation Grant FY13
- d. Adjusted FY13 appropriations
- e. Mark Pepera: Hyland Software made a request for a tax abatement. Hyland bought the Five Seasons facility on Clemons Road. Proposing a \$5 million improvement to that site, which is what they are requesting abatement on. City entertaining the proposal, a 10-year 75% abatement on that improvement. Based on the amount provided in the abatement agreement, in the first three years the school would not be made whole. Starting in years 4-10 it appears the schools will be made whole, largely due to payroll sharing associated with the project. I remain a little concerned regarding the amount of payroll and the number of employees proposed in this agreement. We don't have a vote in this but we can raise concerns. It's an economic development tool, but we look at what we lose based on the improvement put in place. The city would lose about \$125,000 over the agreement in real estate taxes, but they will gain \$979,000 in income tax sharing.
 - i. Tom Mays: I would suggest sending a letter to the city to reconsider the first three years of this agreement, where the schools stand to lose \$62,000.
 - ii. Nate Cross: Tax abatement is one of many

NEW BUSINESS

1. Accepted gifts and contributions from:
 - a. Hilliard PTA
 - b. Mr. and Mrs. Paul H. Izor
 - c. Village Design
 - d. Westlake Junior Women's Club
 - e. Westlake Music Boosters
2. Approved staff recommendations
 - a. certified resignation of Elizabeth Trifon
 - b. classified resignation of Donna Keener and Cindy DeFeo
 - c. FMLA for Jenny Clark, Cathy DuBois, Nicole Goshen, Diane Pentek, Ruth Weekley
 - d. Classified resignations for purpose of retirement for Theresa DeVecchio and Sophie Paul
 - e. Employment of classified substitutes Grant Gase and Jean Zahurancik
 - f. Classified employment of Jeffrey Bertulies and Nathan Moldaver
 - g. Unpaid leave of absence for Randi Kjaer
 - h. Certified employment of Erin Pontikos, Leia Mason, Allison Lawrence, Brook Benko, Laura Taucher
3. Approved supplemental contracts
 - a. Lynda Appel

- b. Mike Besu
- c. Doug Kuns
- d. Matt Planisek
- e. Scott Jones
- f. Shaun Koski
- g. Kyle Romansky
- h. Travis Haselswerdt
- i. Ralph Dunbar
- j. Thomas Huntley
- k. Meghan Mental
- l. Adaline Mental
- m. Amanda Gordon
- n. Emily Stern
- o. Mark Campo
- p. Tom Shiban
- q. Ken Kocar
- r. Ruben Lucio
- s. Scott Bryant
- t. Kyle Harriger
- u. Mike Akers
- v. Kip Primrose
- w. Jim Bingham
- x. Gary Huff
- y. Nancy English
- z. Hannah Lozada
- aa. Traci Edmunds
- bb. Brendan Zepp
- cc. Brandi Mattingly
- dd. Mike Bee
- ee. Brad Behrendt
- ff. Chuck Dubil
- gg. Mike Thomas
- hh. Dennis Sullivan
- ii. Nicki Goshen
- jj. Laura Lathem
- kk. Bill Bowles
- ll. Scott Rovniak
- mm. Joni DiRienzo
- nn. Mike Allan
- oo. Aimee Guzowski
- pp. Dan Grigson

qq. Gregg Henderson
rr. Mike Thoms
ss. Todd Milkie
tt. Sue Laposky
uu. Meg Sherban
vv. Mike Bee
ww. Brooke Martin
xx. Kaylie Bildstein
yy. Mary Rehor
zz. Paul Roth
aaa. Chelsea Diso
bbb. Jaclyn Nara
ccc. Kristen Pado
ddd. Dawn Dawson
eee. Jeff Short
fff. LaVonne Szafranski
ggg. Cathy Pietroski
hhh. Bridget Royce
iii. Andrew Tabler

4. Approved seasonal employment

a. Tina Bacik
b. William Bowles
c. Nichole Borecki
d. Joseph Ciaccia
e. Laurie Diederich
f. Melanie Finucan
g. David Gamon
h. Grant Gase
i. Don Jessie
j. Carol Karohl
k. Cathy Knipp
l. Laura Kuhn
m. David LuBrant
n. Christian Maglio
o. Shelia Mahon
p. Patrick Mahoney
q. Edward McCartney
r. Maura McGinty
s. Ryan McNeilly
t. Jill Miner
u. Robyn Nock

- v. Daniel Pajer
 - w. Pamela Relitz
 - x. Debra Rooney
 - y. Brandon Schade
 - z. Larry Schenkelberg
 - aa. Richard Skvarek
 - bb. Josh Willis
 - cc. Brandon Wilson
 - dd. Jean Zahurancik
5. Approved additional days of auxiliary services personnel
 6. Approved extended school year stipends
 - a. Kate Appelgate
 - b. James Bingham
 - c. Erin Blahnik
 - d. Kevin Collins
 - e. Melissa Duns
 - f. Amy Fife
 - g. Rachael Kane
 - h. Christina Meecha
 - i. Shannon Musial
 - j. Michelle Patton
 - k. Jennifer Petticord
 - l. Elaine Scott
 - m. Martha Bober
 - n. Sarah Petrella
 - o. Barb Detweiler
 - p. Colleen Maglio
 - q. Diane Noell
 - r. Angela Siciliano
 - s. Tammy Eyring
 - t. Kim Michelich
 7. Approve stipends for summer program with Porter Library
 8. Approved stipends for summer kindergarten readiness
 9. Approved first year continuing certified contract for Melissa Crist
 10. Amended traffic control personnel hours
 11. Approved payment in lieu of transportation for Westlake families
 12. Approved employment of 2013 WHS summer school staff
 - a. Jilline Baker
 - b. Marcia Faber
 - c. Joseph Heiland
 - d. Chad Partridge

- e. Molly Pesarchick
 - f. Michelle Slak
 - g. Michael Berlekamp
 - h. Beth Moffat
 - i. Trisha Simon
 - j. Stefanie Xenos
 - k. Kyle Romansky
13. Approved unpaid leave of absence for Catherine Boettcher
 14. Approved stipends for summer 2013 play-based assessment program
 15. Approved suspension of classified contracts for 2013-14 school year
 - a. Linda Bailey
 - b. Laurie Diederich
 - c. David Gamon
 - d. Laura Kuhn
 - e. Kathy Page
 - f. Kevin Saari
 16. Replaced Technology Coordinator title with Technology Director and amend salary
 17. Approved employment of Peter Zagray as Technology Director
 18. Approved auxiliary personnel for St. Bernadette School for extended school year, paid out of Title I FY13 fund
 19. Approved agreement for admission of tuition pupils and purchased services with ESC of Cuyahoga County – Extended School Year Services, and ESC Placement – Achievement Centers for Children
 20. Approved tentative agreement between Westlake Board of Education and OAPSE Local 319, effective Jan. 1, 2013, through June 30, 2014. [Y – Winter, Leszynski, Mays; N-Cross]
 21. Approved parent/student handbooks
 - a. Westlake Early Childhood program
 - b. Elementary school
 - c. Parkside intermediate
 - d. LBMS
 - e. WHS
 - f. Project Link
 22. Approved foreign exchange student from Italy
 23. Publicly posted previously approved construction change orders
 - a. Laketec Communications, \$296.46, provide 2 single line telephone handsets
 - b. Zenith Systems Inc., \$1028.56, provide clocks and data outlets
 - c. Lake Erie Electric, \$1142.43, provide clocks and data outlets
 - d. Lake Erie Electric, \$1508.95, revise power feed circuit from normal to emergency for HVAC units
 - e. Castle HVAC Inc., \$1021.20, provide 2 dryer vents for owner-provided dryers
 - f. PEPCO Inc., \$246.60, provide 2 breakers for panel for hot buffet

- g. Zenith Systems, \$663.45, revise type b data drop to type c in kitchen
 - h. Lake Erie Electric, \$611.80, revise power feed for trash compactor
 - i. Lake Erie Electric, (\$545.15), provide credit for not installing fans
 - j. Lake Erie Electric, \$2492.51, revise power outlet location to coordinate cord storage
 - k. Lake Erie Electric, \$493.12, provide AV data outlet and 110V power in AV cabinet
 - l. Jeffery Carr, \$1869.22, provide steel support angle for exterior masonry support]
 - m. Foti Contracting, \$1266.63, provide stone temporary walkway at girls softball field
 - n. Jeffery Carr, \$1907.15, add 2 lockers each
 - o. Jeffery Carr, \$3306.25, revise color of multi-spec paint
 - p. Meade Inc., \$5188.80, revise ridge and apron roof vents
 - q. Enertech Electrical, \$3391.51, revise classroom lighting fixtures
 - r. Jeffery Carr Inc., \$530.14, provide drywall chase for roof overflow drain pipe
 - s. Enertech Electrical, \$2151.42, connect to emergency power
 - t. Bay Mechanical Inc., \$1799.30, revise ductwork to increase space between sprinkler riser and cutwork
24. Approved proposed storm sewer easement by City of Westlake
25. Approved Ohio School Insurance plan renewal
26. Approved participation Jefferson County ESC Virtual Learning Academy

BOARD ITEMS

1. First reading on policies regarding:
 - a. Evaluation of professional staff (Ohio Teacher Evaluation System)
 - b. Evaluation of professional staff (administrators both professional and support)
 - c. Voting method
 - d. Professional staff supplemental contracts
 - e. Reading skills assessments and intervention (Third Grade Reading Guarantee)
 - f. Co-curricular and extracurricular activities
 - g. Interscholastic athletics
 - h. Promotion and retention of students
 - i. Graduation requirements
 - j. Student conduct (zero tolerance)

[Board member Tony Falcone was not in attendance at tonight's Board meeting].

NEXT REGULAR MEETING: The next meeting of the Board is Wednesday, June 26, 2013, at 5pm, at the Board of Education office.

For more detailed information on these items, visit

<http://beta.westlake.k12.oh.us/boe/meetingschedule/default.aspx>